



Denton Central Appraisal District
3911 Morse Street
Denton, TX 76208

 (940) 349-3800
 www.dentoncad.com

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

FEBRUARY 9, 2023

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Roy Atwood convened the meeting at 3:01 pm.

BOARD MEMBERS PRESENT: Roy Atwood
Charles Stafford
Ann Pomykal
Michelle French, Ex Officio Member
David Terre

ABSENT: Alex Buck

STAFF PRESENT: Don Spencer, Jeanne Ashlock, Chris Littrell,
Kim Collins

ITEM 2: ESTABLISHMENT OF QUORUM

ITEM 3: INVOCATION AND PLEDGES

Invocation was given by Michelle French.

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

PERSONS DESIRING TO ADDRESS THE BOARD OF DIRECTORS MUST FILL OUT A SPEAKER'S CARD PRIOR TO THE MEETING. NO PRESENTATION SHALL EXCEED THREE MINUTES. THE BOARD CANNOT DELIBERATE ON ANY SUBJECT THAT IS NOT INCLUDED ON THE AGENDA.

No public present to address the board.

ITEM 5: ELECTION OF OFFICERS FOR BOARD OF DIRECTORS

Roy Atwood opened the floor for nominations for Chair. Ann Pomykal nominated Roy Atwood for Chairman for another year. There were no other nominations from the floor. Michelle French seconded the nomination. Mr. Atwood called for a vote and the vote was unanimous for Roy Atwood to remain Chair.

Mr. Atwood opened the floor for nominations for Vice Chair. Michelle French nominated Ann Pomykal. Ann Pomykal nominated Alex Buck. Ms. Pomykal asked Charles Stafford how he felt about serving another year since he has served as an officer on the board for so long and if he still wants to serve in that capacity. Mr. Stafford responded that he was still interested in serving. Ms. Pomykal nominated Mr. Stafford. With three nominations on the table, Mr. Atwood took a vote on the nominations one at a time. There were no votes for Mr. Buck or Ms. Pomykal. The board unanimously voted Mr. Stafford as Vice Chair.

Mr. Atwood called for nominations for Secretary. Mr. Stafford nominated Ann Pomykal. With no other nominations, Mr. Atwood asked for a vote and the Board unanimously voted Ms. Pomykal as Secretary.

The slate of officers for 2023 will remain unchanged.

ITEM 6: CHIEF APPRAISER'S REPORT

CHIEF DON SPENCER

1. INTRODUCE NEW DEPUTY CHIEF APPRAISERS

Mr. Spencer began his Chief Appraiser Report by introducing the New Deputy Chiefs, Jeanne Ashlock and Chris Littrell. Mr. Littrell previously had 15 years of service with Fannin CAD. Ms. Ashlock previously had 16 years of service with Fannin CAD. Mr. Spencer gave the opportunity for both Deputies to tell the Board about themselves and their work at Fannin.

2. MASS MAILINGS

Mr. Spencer gave the update that the mass mailings have gone out for homestead exemptions, Ag applications, BPP renditions, and Commercial Expense and Income Survey. These total approximately 35,000 documents sent out in the last month.

3. ESTIMATED APPRAISAL NOTICE MAIL DATE

Appraisers are working on preliminary values in anticipation of sending Notice of Values on April 17. The protest deadline for this will be May 16. BPP renditions will go out Mid-May.

David Terre asked about the status of FTE's and Ms. Pomykal asked about the status of recruiting ARB members. As these items were not posted on the agenda, Mr. Spencer put those items as a future agenda time for the March meeting.

ITEM 7: CONSIDER AND APPROVE PURDUE JACKSON TO REPRESENT DON SPENCER AND JENNA SIMEK ON COMPLAINTS AGAINST TDLR LICENSE

Mr. Spencer explained that when there is a TDLR complaint filed against an appraiser, it has been the Board's practice to engage a legal firm to represent the DCAD employee. There have been two complaints this year, one against Jenna Simek and one against Don Spencer. Mr. Spencer asked the board to consider hiring Purdue Jackson to represent these employees in the TDLR complaints.

Charles Stafford made a motion to hire Purdue Jackson to represent both Ms. Simek and Mr. Spencer. Michelle French seconded the motion. The motion passed and the vote was unanimous.

ITEM 8: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

A. APPROVAL OF MINUTES OF THE PREVIOUS BOARD OF DIRECTORS MEETINGS

Mr. Atwood pulled the approval of the minutes off the Consent Agenda. The minutes mistakenly included items carried over from the December minutes. Mr. Atwood asked that they be stricken and the Minutes amended not to include those.

David Terre made a motion to approve the minutes as modified. Ann Pomykal seconded the motion. The motion passed and the vote was unanimous.

ITEM 9: ADJOURN TO EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND 551.074 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:

- A. PERSONNEL MATTERS
- B. CONSULTATION WITH OUTSIDE COUNSEL ON THREATENED LEGAL ACTION

Board went it to Executive Session at 3:31

ITEM 10: RECONVENE TO OPEN SESSION AND TAKE ACTION ON ANY NECESSARY ITEMS DISCUSSED IN EXECUTIVE SESSION

Board reconvened following the Executive Session at 4:06.

No Action Taken at this time.

ITEM 11: DISCUSS/SET NEXT MEETING DATE AND FUTURE AGENDA ITEMS

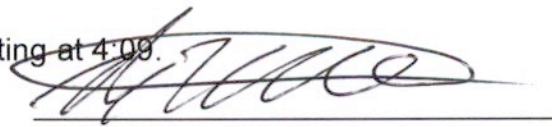
Next meeting is Thursday, March 9 at 3:00 at 3901 Morse

POTENTIAL AGENDA ITEMS FOR FUTURE MEETINGS:

- FTE Status
- ARB Member Status
- Board of Directors Policy

ITEM 12: ADJOURN

Chairman, Roy Atwood, adjourned the meeting at 4:09.



Roy Atwood, Chairman

ATTEST:



Ann Pomykal, Secretary